



# Sree Chaitanya Mahavidyalaya

Formerly Sree Chaitanya College of Commerce

P.O. : Habra-Prafullanagar, North 24 Parganas, Pin - 743268

Ref. No. ....

Date : .....

## NOTICE

### Inviting Tenders for purchase of two laptops

Sealed tenders are invited from eligible Manufacturers/Suppliers for undertaking the under mentioned works.

Item	Description	Quantity
1	DELL I5 INTEL, 12generation 16GB DDR4RAM, 512 SSD , WINDOWS11 OFFICE HOME	Two

### Terms and Conditions for eligibility:

1. Application for tender must include attested copy of valid GST IN, I.Tax, Trade License, PAN Card and credentials for work done.
2. No quoted price above the cost of work mentioned will be accepted.
3. No extra cost will be borne by the college.
4. Payment will be made in favour of the selected bidder in crossed cheque (A/C payee only) on successful completion of works and observation of necessary formalities as the authority deems fit from time to time.
5. The successful bidder has to start of work within 07 days from the date of issue of work order.
6. **Time-schedule is as follows:**
  - i) Opening date of submission of tender papers: **30.11.2022**
  - ii) Closing date of submission of sealed tender: **08.12.2022**
  - iii) Tentative date and time for opening tender: **09.12.2022**

*(Signature)* 30.11.22

Principal

Sree Chaitanya Mahavidyalaya

### Copy forwarded to:

1. College Notice board/College Website
2. The Convener, Purchase Committee,
3. Head Clerk

Principal  
Sree Chaitanya Mahavidyalaya  
Habra-Prafullanagar, 24 Pgs. (N)